

RFP 235-23 – Public Relations -Installation Inspections – Water Meter Project

March 15, 2023

- Q. One question we have is about the anticipated effort and hours expected so we can provide an accurate bid price. The RFP states the contractor will be allowed to work 6 days a week from 7 am to 7 pm. Does the city expect the inspector(s) to be available for that same schedule, or should we plan fewer hours to aid the budget? What is the expectation of the city for cost response? Are you expecting an hourly rate, a specific number of hours total for the project, or a specific number of hours each week? Similarly, for the PI staff, should we provide a detailed anticipation of hours per week?
- A. As far as how many hours the inspectors will be required to be onsite. The City doesn't expect the inspector to be on site the same time the contractor is on site; however, what is expected is that the Scope of Work as stated in the RFP is fulfilled and the Installation Contractor is not delayed in anyway. This needs to be coordinated between the Public Relations/Inspector Firm and the Installation Contractor because it is dependent on the Installation Contractor's schedule of install. The Public Relations/inspector firm will be required to provide as much manpower and hours necessary to complete the scope of work, as identified in the RFP, and not delay the project. Contact information for the installation Contractor is as follows:
Newman Construction
Contact: Courtney Bixler
Phone: 801-888-4018
Email: CBIXLER@newmanllc.com

As far as what is the expectations of the City for a cost response. Expectations are: Provide a "Not to Exceed" Lump Sum Price for completing this year's project, Phase 2/year 2. The proposer may break it out and provide a price for Public Relations Services and a price for Inspection Services. Also, provide a "Not to Exceed" Lump Sum Price for completing next year's project, Phase 3/year 3. The proposer may break it out and provide a price for Public Relations Services and a price for Inspection Services.